**Summary of BGAND Bylaws Revisions 2021**

*The 2018 BGAND Bylaws were revised by the Bylaws Committee. Members of that committee were Claire Schmelzer, Katie Landon, Julie Steber, and Gretchen Trumbo. The document was reviewed and approved at the March 30, 2020 Board Meeting. The 2018 Bylaws state: “These bylaws may be amended by the affirmative vote of two-thirds (2/3) of the votes cast by the membership…”*

**Bylaw changes are outlined below.**

**Revised wordings, additions and/or omissions are underlined and bolded.**

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**TITLE**

**Change from:**

THE BLUEGRASS ACADEMY OF NUTRITION AND DIETETICS BYLAWS REVISED **2018**

**To:**

THE BLUEGRASS ACADEMY OF NUTRITION AND DIETETICS BYLAWS REVISED **2021**

**ARTICLE III- MEMBERSHIP**

**Change from:**

Section 2. **Right and Privileges**

All members of the Academy who pay dues to the BGAND shall have rights in the conduct of business of the BGAND corresponding to those set forth in **Article 11** of the Bylaws of the Academy of Nutrition and Dietetics.

**To:**

Section 2. **Privileges of Membership**

All members of the Academy who pay dues to the BGAND shall have rights in the conduct of business of the BGAND corresponding to those set forth in **Article 2, Section 8** of the Bylaws of the Academy of Nutrition and Dietetics.

**ARTICLE VI- MEETINGS OF MEMBERS**

Section 1. **Meetings**

**Change from:**

No less than four (4) meetings shall be held yearly. **Written or printed notice of the meetings** stating place, date and hour of the meeting shall be sent to each member of the BGAND.

**To:**

No less than four (4) meetings shall be held yearly. **Meetings may be held virtually or in person. A digital notice of the meeting** stating place, date and hour shall be available to each member of BGAND.

Section 2. **Special Meetings**

**Change from:**

Special meetings of the members may be called at any time by the Board of Directors or Executive Committee. Each member of the BGAND should receive **written or telephone notice** of such a meeting, stating the date, hour and purpose of the meeting at least five (5) days prior to the date of the said meeting. Meetings sponsored or cosponsored for this BGAND must have prior approval by the Board of Directors or the Executive Committee.

**To:**

Section 2. **Special Meetings**

Special meetings of the members may be called at any time by the Board of Directors or Executive Committee. Each member of the BGAND should receive a **digital or telephone notice** of such a meeting, stating the date, hour and purpose of the meeting at least five (5) days prior to the date of the said meeting. Meetings sponsored or cosponsored for this BGAND must have prior approval by the Board of Directors or the Executive Committee.

**ARTICLE VII- OFFICERS AND ELECTED OFFICIALS**

Section 4. **President**

**Change from:**

The President shall:

B. appoint individuals to serve in the following positions, subject to the approval of the Board of Directors or the Executive Committee:

* 1. **liaison representatives to alliances**

**To:**

The President shall:

B. appoint individuals to serve in the following positions, subject to the approval of the Board of Directors or the Executive Committee:

* 1. **liaison to groups with which BGAND has an affiliation**

**ARTICLE IX- COMMITTEES**

Section 6. **Designation, Composition and Functions of Committees**

**Change from:**

Specific functions of the committees shall be detailed in the BGAND’s Policy and Procedure manual.

**Added:**

Specific functions of the committees shall be detailed in the BGAND’s Policy and Procedure manual **or the current BGAND Bylaws.**

**A. Awards and Honors Committee**

**Added:**

This committee shall:

1. **be chaired by the Immediate Past President**

**C. Bylaws Committee**

**Change from**:

This committee shall:

2. **review annually the Bylaws, policies and procedures.**

**To:**

This committee shall:

**2. review the Bylaws and policies and procedures every 3 years or as needed.**

**D. Program and Continuing Education Committee**

**Change from:**

This committee shall:

* 1. **be chaired by a member that is selected by the committee.**
  2. **include the President-Elect**, a December Social Coordinator, a September Dinner Meeting Coordinator, and a Career Guidance Coordinator, appointed by the President.

**To:**

This committee shall:

1. **be chaired by the President-Elect**.
2. include a December Social Coordinator, a September Dinner Meeting Coordinator, and a Career Guidance Coordinator, appointed by the President.

**G. Marketing and Public Relations Committee**

**Change from:**

## This committee shall:

3. act as liaison for the BGAND to ***Kentucky Currents* *Newsletter* and to the local news media.**

**To:**

## This committee shall:

3. act as liaison for BGAND to the **KAND Newsletter and local news media.**

I. History Committee

**Change from:**

This committee shall:

3. maintain a **scrapbook for news articles and pictures concerning the BGAND**

**To:**

This committee shall:

3. maintain a **digital scrapbook for news articles, pictures, or other documents concerning BGAND.**

**ARTICLE X- NOMINATIONS AND ELECTIONS**

Section 2. **Time**

**Change From:**

Elections for the officers of the BGAND shall be conducted **by mail or e-mail annually in the spring of each year. Officers shall take office June 1st. Installation of the officers will be held at the September general membership meeting.**

**To:**

Elections for the officers of BGAND shall be conducted **annually by e-mail or via the BGAND website in the spring of each year. Officers shall take office at the June changeover meeting and will begin their duties immediately.**

**Section 4. Ballots and Voting**

**Change from:**

**A.** **the ballots shall be sent by e-mail to the voting members and by 1st class mail, to those voting members who do not have an e-mail address, not less than twenty-eight (28) days prior to the deadline for receiving ballots.**

**B. only ballots returned by e-mail or received by mail as of midnight of the designated date shall be counted. The e-mail ballot and mailed ballot must be returned to the designated member of the Nominating Committee. The returned e-mail ballot will be verified by the voting members e-mail address.**

C. a majority of the votes cast shall constitute an election, provided that at least twenty (20) percent of the voting members have returned ballots.

D. in the event of a tie, the elections shall be determined by lot.

**To:**

1. **the ballot shall be posted in a designated area on the BGAND website. The ballot will be available to voting BGAND members for no less than twenty-eight (28) days.**
2. **members will cast votes virtually at the designated area of the BGAND website.**
3. **the voting area of the website will be closed as of midnight of the designated date. The ballot must be forwarded to the Nominating Committee.**
4. **Voters will be verified by Academy membership number.**
5. a majority of the votes cast shall constitute an election, provided that at least twenty (20) percent of the voting members have returned ballots
6. in the event of a tie, the elections shall be determined by lot.

**ARTICLE XI- DUES AND ASSESSMENTS**

**Added:**

**Section 2. Assessment for Non-Members Requesting CPEUs for Meetings**

**Non-Members who wish to attend BGAND meetings will be charged an amount to be determined by the Board at the first meeting of each year.**

**ARTICLE XII- AMENDMENTS**

**Change from:**

Section 1. **Methods**

**These bylaws may be amended by the affirmative vote of two-thirds (2/3) of the votes cast by membership voting by mail or in person at any meeting of the BGAND.**

**To:**

Section 1. **Notice for Bylaws**

**Notice of a proposed Bylaws amendment(s) must be provided by email or posted on the BGAND website for member review and comment at least thirty (30) days before the vote is taken.**

**Change From:**

Section 2. **Notice**

**Notice of the proposed amendment(s) must be given in writing at least thirty (30) days before the vote is taken.**

**To:**

Section 2. **Method for Bylaws**

**Bylaws may be amended by the affirmative vote of two-thirds (2/3) of the votes cast by the membership. Voting can be done in person at any BGAND meeting, by email, or submitted on the BGAND website at the voting portal.**

**Added:**

**Section 3.** **Notice and Method for other BGAND Issues**

**The process for issues than Bylaws would be determined by the BGAND Board of Directors and adopted by a two-thirds (2/3) vote of that body.**

*Respectfully Submitted,*

*Claire D. Schmelzer, PhD, MPH, RDN*

*BGAND Bylaws Chair, 2020-2021*